

**Board of Directors Meeting
2 November 2015
Agenda / Minutes**

1. Call to Order – Commander Carroll Owings called meeting to order at 6:05 p.m.

Roll Call:

Board Members PRESENT: Carroll Owings, Ed Hall, Joe Bellville, John Barron, Jim Harbison, Ted Hemenway, Leah White, Lenard Zywacki,

Board Members ABSENT: Avery Taylor (immediate past commander).

Office Staff/Committee Chairs PRESENT: Ken Barton, Charles Landon, Tom Lawson

Office Staff/Committee Chairs ABSENT: Tony Messel, Frank Beer, Dwight Patterson, Maxie Deaton,

2. Opening ceremony: Attention to colors, Invocation (Chaplain Bellville).

BECAUSE TOM LAWSON NEEDED TO GET BACK TO THE HOSPITAL TO BE WITH HIS WIFE, HIS AGENDA ITEM IN NEW BUSINESS WAS MOVED TO THE FRONT OF THE AGENDA

Tom is proposing that the American Legion take over the concert formerly hosted by The Stroller. The concert would be at Broome High School auditorium which holds about 500 people. The date would be Saturday, 9 April 2016. Suggested title for concert would something like “Concert for God and Country”. Tom suggested a ticket price of \$12/person plus a souvenir program that would be sold for \$4.00 each. Performers already contacted and committed include:

- Spartanburg Community Band
- Spartanburg Jazz Band
- Local talent including banjo player and others

Proposal further outlines that we would use the Broome High School Chorus to sing the National Anthem and the JROTC unit there to post colors.

We could have table(s) set up (possibly for book sales, flag sales, Legion and Auxiliary brochures, etc.)

The post will need

- Volunteers to sell ads for the souvenir program (possible \$400/full page, and other sizes comparably priced).
- Volunteers to develop and compose the program
- Volunteers to sell tickets before the concert and at the door
- Volunteers to work the concert in various capacities
- An MC

The board reached a consensus that this was a good idea and will bring it to the membership at the next general meeting.

3. **Post Operations Reports**

- a. Minutes Review – last month’s not available. Commander Owings will deliver notes to the Recording Secretary for transcription as soon as possible.
- b. Finance – Leah White
 - Tolly Ross has been identified as a possible finance officer. Commander Owings will be meeting with him before the next meeting.
 - Avery Taylor (Past Commander) has been helping with the finances and provided written reports. The following items were also discussed, corrected, or added.
 - John Barron needs to get with Avery regarding final reconciliation of the Athletics Account. Balance should be \$12,376.
 - Jim Harbison commented that there is a \$500 check outstanding for the Building Fund.
 - The Male Yard Sale brought in \$854. Items that did not sell were donated to ____.
 - \$797 was made at the Fair.
 - The Energy Fund has had quite a few donations. Letters were mailed to all members. So far 138 members have responded positively and we now have a balance for \$2015 of \$3,126; and a fund already started for 2016 of \$682.
 - The 1936 Baseball Trophy has been restored and shipped back to Ed Hall. We have \$347 donated to assist in paying for the restoration. There will be a special re-dedication of the trophy once it’s back and the alcove has had some work done on it.
 - It is ONLY the National dues that are increasing by \$5.00. Therefore dues paid through Post 28 will be \$50.00 beginning 16 January 2016. If a member will pay 2016 dues before 16 January, the old rate (of \$45) will apply.
- c. Administration
 - i. Dept. & District Events – The District meeting will be at 10:00 a.m. on 21 November 2015 at the Woodruff Post 23.
 - ii. Membership
 - Membership now stands at 357 with 219 paid.
 - Transfers are continuing – there were 4 transfers just last week.
 - iii. Post Safety – Leah White proposed that the Post acquire an AED (automated external defibrillator). Ballpark cost is approximately \$1,200. Having one in the Post would also generate a break in our insurance premiums (not sure how much but every little bit helps).

5. Standing Committee Reports

- a. Facilities – Jim Harbison
 - The downstairs commode is still clogging. Plumber has suggested an outside cleanout plug. Jim will continue to work with him to get this done.
 - Outside painting of fascia, windows, etc., has been done.
 - Painting and repair of the entrance portico still needs to be done but the weather has delayed that work. Jim will follow up with that once the weather is better.
- b. Veterans Day Parade
 - The plan is complete with the exception that Jim is still waiting to hear from two bands who have not confirmed their participation

- 5-ton truck will be participating as the Post transportation
 - The Grand Marshall will be Bud Moore (NASCAR owner). He is a native of Spartanburg and a decorated veteran of WWII.
- c. Kitchen Management
- Breakfast coordinators are set for the November meeting
- d. Rentals and Facility Activities
- As a result of a rental event held last week, several issues have come up that need to be addressed for rentals.
 - Nowhere in our rental agreement does it state that alcohol cannot be consumed outside. This is a city ordinance – not our policy.
 - Nowhere in our rental agreement does it state there is no smoking on the premises. This needs to be added.
 - Nowhere in our rental agreement is there a final cutoff time. Suggested time is midnight with the exception of a New Year’s Eve party which would be 1:00 a.m.
 - The guidelines for rentals are:
 - A minimum of a 5-hour event for \$500 with \$100 per hour for any part of an hour beyond the five hours.
 - \$200 due at the time of reservation and the remaining due at the end of the event
 - A Legion security officer must be onsite for all rentals at a cost to the event of \$35/hour.
 - If alcohol is to be available, a city police officer must also be onsite at the cost to the event of \$35/hour.
 - With the consensus of the Board, Leah will revise the rental agreement and make it available for Dwight Patterson to review for legal purposes.
 - Although last week’s rental brought up several issues, it was a good event and one that is leading to lots of other reservations (which benefits the Post).
- e. Honor Guard – Ken Barton
- The Honor Guard has had no funeral calls since early September.
 - Ed Hall did present a flag at Charlie Lytle’s service.
 - There will be a practice for the Honor Guard this month.
 - They have also received the following requests for this month:
 - Wednesday, Nov. 4 – Camper World on I-26 will be putting up a ginormous flag and has requested the Honor Guard to be present including the bugle to play Taps. WSPA-TV will also be covering the event.
 - Thursday, Nov. 5 (9:00 a.m.) – Felice has requested members to attend a veterans’ breakfast being hosted at Fairforest Middle School
 - Wednesday, Nov. 11 (9:00 a.m.) – Spartanburg Preparatory School on Spring Street is hosting a veterans’ event inside Southside Baptist Church (Church Street). They have requested a color guard and someone to give a short talk on “The Veteran”.
 - Wednesday, Nov. 11 (9:00 a.m.) – Ed Hall will be speaking at Pine Street School
 - Wednesday, Nov. 11 (11:00 a.m.) – the DAR (Daughters of the American Revolution) have requested a detail to post colors and play Taps at Greenlawn Memorial Gardens.

- f. Legion Auxiliary – Geneva Padgett
- Friday, November 6 (9:00 a.m.) – Flags will be placed on veterans’ graves in Heritage Cemetery
 - Wednesday, November 11 (6:00 p.m.) – Annual Veterans’ Day Dinner following parade. Covered dish potluck. The post will provide a turkey; Geneva will provide a ham. Sign-up sheets will be available at the general meeting on Saturday.
- g. Service Officer – Ted Hemenway
- He has talked with several veterans on the phone about benefits. He advises them that they need to get information from their doctors and many do not call back.
 - He spent several hours with one veteran who reported having problems with the VA in trying to get home health care. When the VA interviewed the veteran, they asked if he was mobile – could he get around. He answered yes, and was then told that as long as he was mobile he did not qualify for home health care. He is supposed to have a knee replacement so Ted thinks he may qualify at least during his recovery.
 - Leah White reported that Robert Wooten (153 Turnberry Drive) of our post needs support for storm damage and has applied for Legion support of \$3,000. Ed mentioned that he needs to apply through FEMA. This needs further investigation
 - Leah also reported that Dr. Ernest White (216 Ponce de Leon) is a disabled vet who needs his brick walk repaired. Again addition investigation is needed.
6. Veterans’ Assistance – Homes for Heroes, Nov. 12 (12 noon)
- This will be a luncheon at the Post and will be catered.
7. Old Business:
- a. Walk of Honor – Ed Hall
 - 628 bricks have been sold (this includes those sold for the Confederate Walk).
 - b. Newsletter – Tony Messell
 - Get items into Tony.
 - c. WEB site
 - With the death of Charlie Lytle, the Post now has no webmaster.
8. New business
- a. Fundraising for the General Fund – Leah presented bracelets that are going to be sold. Two styles – one for Veterans and one that is patriotic.
 - b. UVAN – No report?
 - c. Nursing Home Information for Veterans – Charles Landon presented a proposal on how the Post can support veterans at White Oak. The Greer Knights of Columbus Auxiliary will donate a commemorative pillowcase. Leah has volunteered to create Birthday cards. White Oak will supply a list of veterans and their birthdays. Our post then would create and deliver the card and pillowcase in person. If possible, then take a picture of the veteran with his card and pillowcase. Visitation with the veteran can be done in a public area with no background check or special procedures. If visitation is wanted in private with the veteran, then background checks, immunizations, and possibly other tests must be performed. With the consensus of the Board, this proposal will be presented to the general membership.
 - d. Rental Contract Discussion – this was presented previously in the minutes in the area of

5d – Rentals and Facility Activities

9. Announcements

- John Barron is calling a work day for Tuesday, November 10 (10 a.m. to 2 p.m.) to clean and clear outdoors in preparation for Christmas lights and displays going up.

10. Next BOD meeting

- **Next BOD will be 30 November 2015 at 6:00 p.m.**

11. **Next general monthly meeting is Saturday, 7 November 2015.**

12. Closing Ceremony

13. Adjourn (8:40 p.m.)

Respectfully submitted by:
Frieda Patrick Davison