

Board of Directors Meeting
30 November 2015
Agenda / Minutes

1. Call to Order – Commander Carroll Owings called meeting to order at 6:05 p.m.

Roll Call:

Board Members PRESENT: Carroll Owings, Ed Hall, John Barron, Jim Harbison, Ted Hemenway, Tollie Ross

Board Members ABSENT: Joe Belville (sick), Leah White (sick), Lenard Zywacki, Avery Taylor (immediate past commander).

Office Staff/Committee Chairs PRESENT: Ken Barton,

Office Staff/Committee Chairs ABSENT: Tony Messel, Frank Beer, Dwight Patterson, Maxie Deaton, Charles Landon, Tom Lawson

2. Pledge of Allegiance
3. Invocation (Commander Owings).

4. **Post Operations Reports**

- a. Minutes Review – not voted on.

- b. Finance – Tollie [corrected spelling] Ross

- Tolly Ross has accepted the role of finance officer.
- Avery Taylor (Past Commander) has been working with Tollie on teaching him the finances and the software.
- Tollie says he needs help with identifying specific credit card expenses. Jim Harbison reminded him of the receipts folder in the office. They will work on that the next time he meets with Avery.
- Jim commented that there is some discrepancies in the balances of both the Building Account and the Food Services Cash Fund. They will also address these in the next meeting with Avery.
- There were some questions about what are “Merchandise Purchases” and “Museum Expenses”. Merchandise Purchases “may” include the 1,000 flags and pocket planners that were bought.
- The Energy Fund has had quite a few donations. In response to the letters that were mailed to all members, 151 people have donated \$3,306 plus an individual donation of \$3,000 for a total of \$6,306 for 2015. Donations for 2016 have also come in with 28 people donating \$822.
- It was suggested that the Commander make a point of thanking the membership at the month meeting for all of their continuing support.
- The 1936 Baseball Trophy has been restored and is back in the possession of Ed Hall. Frank Smith is working on renovating the frame and alcove where the trophy will sit. There will be a special re-dedication of the trophy at the Christmas party. An original poem about the Legion ball team has been found and it was suggested that this poem also be read at the re-dedication.

- c. Office concerns

- i. Membership

- Membership now stands at 369 with 247 paid.
- Transfers are continuing – there was 1 transfer last week and another called today about transferring.

5. Standing Committee Reports

- a. Facilities – Jim Harbison
 - Completion of the outside painting has to be postponed until the weather clears.
- b. Veterans Day Parade
 - Parade was a great success
 - There were two (2) marching bands.
 - There were four (4) JROTC groups (Byrnes, Broome, Spartanburg, and Dorman.
 - Covered dish dinner went well.
- c. Kitchen Management
 - Breakfast coordinators are set for the December meeting.
 - Jim will shop during the week.
- d. Rentals and Facility Activities
 - With Leah being sick, the rental agreement is not ready for Board review yet.
 - One clarification from last month is that when alcohol is being served, it needs to be a **city police officer** who provides the extra security.
 - The Post is booked for:
 - Dec. 12 – Christmas party of the Spartanburg Athletic Club
 - Dec. 13 – Scoggins family party (10-2)
- e. Honor Guard – Ken Barton
 - The Honor Guard has a funeral scheduled for Saturday, the 5th at 4 p.m. at the Seventh Day Adventist Church on Reidville Rd. It is a WWII vet (Don Earl Stutler). Since he was Navy, Ken is trying to get all Navy people in the group and needs one more person. They will carpool from the Post.
 - They have conducted 25 funeral details in 2015.
 - There will be a practice for the Honor Guard on the 2nd Saturday of December (the 12th).
- f. Legion Auxiliary – No report – Geneva absent
- g. Service Officer – Ted Hemenway
 - No activities with veterans this month.
 - Lynn O'Dell is the new VA Officer for Spartanburg County.
 - Charles Landon is helping a couple in Pauline. Commander Owings will be taking some food from the food pantry to help them.

6. Old Business:

- a. Walk of Honor – Ed Hall
 - No new ones sold this month but he anticipates sales for Christmas.
- b. Newsletter – Tony Messell
 - Get items into Tony.
- c. WEB site
 - Still looking for help with a new webmaster.

7. New business

- a. Christmas Preparations – John Barron.
 - John needs help in setting up the light displays. Rain has hampered early efforts. He is asking for any members who can help to come on Tuesday (Dec. 8) through Thursday (Dec 11) at 10 a.m. each day.

- John especially needs heavy duty extension cords.
 - He will be away Friday through Sunday (the 4th through the 6th) at the VFW conference.
 - He has submitted the announcement of the displays to the paper.
 - It needs to be announced on our website (and on our Facebook page?).
 - The Post has paid for the Baseball to be in the Spartanburg Christmas Parade on Tuesday, Dec. 8
- b. Christmas Lighting Service
- Opening Night and Open House will be Thursday, Dec. 10 at 6 p.m., and will be on every night through January 1st.
 - Lights will be on each night from 6 to 9 p.m.
 - Auxiliary will provide hot chocolate and cookies.
- c. Post Christmas Party
- Scheduled for Friday, Dec. 18th at 6:00 p.m.
 - The Post will provide the turkey
 - Geneva (the Auxiliary) will cook a ham
 - Everyone else is asked to bring a covered dish PLUS an unwrapped new toy for a girl and for a boy.
- d. Ed Hall distributed a draft of a proposed “letter of assessment” to go out to the membership. A couple of corrections were pointed out and then suggestions that we wait until after the new year to send it out rather than seemingly to constantly ask the membership for money.
- e. Nursing Home Information for Veterans – Charles Landon is continuing to work on this project. There was a question as to whether the names and birthdates of the veterans could be shared with the Auxiliary so they could also participate. It was felt this would be entirely appropriate.
- f. Rental Contract Discussion – As noted above, with Leah being sick, the rental agreement is not ready for Board review yet.
- g. American Legion Concert, Broome High School – Tom Lawson. He was unable to be at the meeting so there was no discussion on this.
8. Next BOD meeting
- **Next BOD will be 28 December 2015 at 6:00 p.m.**
11. **Next general monthly meeting is Saturday, 5 December 2015.**
12. Closing Ceremony
13. Adjourn (7:30 p.m.)

Respectfully submitted by:
Frieda Patrick Davison